



STALLHOLDER INFORMATION

Welcome to the Mansfield Bush Market!

VISION

To see the Bush Market become the first stop for visitors on their High Country adventure and build infrastructure for Social Enterprise Events that benefit our local community.

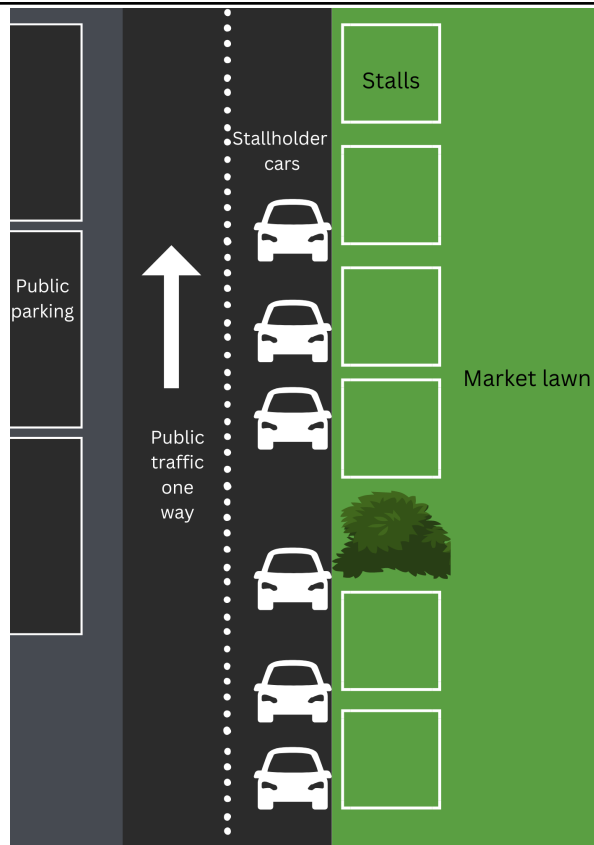
PURPOSE

1. Be an alternative funding source for projects with community support
2. Provide a place for coming together and community connection
3. Highlight and promote local producers and groups
4. Invite visitors to experience Mansfield's finest, kicking off their visitor journey

We're excited for you to join us in our quest to continually deliver a fun, vibrant community event!

Event	Mansfield Bush Market
Date of Market	Long Weekends - Australia Day, Easter, King's Birthday, Cup Day
Location of Market	Highett Street, Mansfield
Event Hours	8am – 2pm
Bump In	From 5.30am – in position by 7.30am and ready to trade by 8am
Bump Out	Pack up from 2pm and to be completed by 3pm
Conditions of the Mansfield Bush Market	<ul style="list-style-type: none"> ● Site to be left in the same condition you found it! We live in a beautiful town, let's keep it beautiful. ● Strictly no pegs allowed in the ground due to a sprinkler system in place. Marquees are to be weighted down. ● We keep stallholder vehicles off the main grassed market area unless by previous agreement (for unloading purposes only and to be removed by 7.30am)

	<ul style="list-style-type: none"> ● Sites are 4 x 4 metres. If you require a larger site than you will need to book a double site. ● Please don't exceed the site you have been allocated. Consider other stallholders and manager's plan for customer access to the market area. ● Max size for advertising signs is 900mm high by 600mm wide and to be displayed within your allocated site ● We try to avoid generators. They are disruptive and smelly. Opt for a powered site instead (unless previously approved by MBM Committee) ● For the interest of community health and safety this is a smoke free event. As the MBM is close to recreation oval and playgrounds, and outdoor eating areas people wishing to smoke must be 20 metres away from the market. ● A map is provided to all stallholders once allocations are final. Bump in emails will give exact site locations and access to a map. Managers are available on site to assist with any directions. ● Have fun! This is a great event for stallholders and visitors, and we love having your experience be simple and fun. We all contribute to this!
<p>Parking</p>	<p>All stall holders must park with the flow of traffic, and obey any No Parking signs or orange tape across road access.</p> <p>If you get there early enough, you can park directly alongside your site (on the right hand side of the one way Highett street). Our traffic conditions allow for stallholders to park there all day, and any public traffic is directed down the street to the left of all the parked vehicles. If you arrive too late to secure a spot directly behind the stalls, you can park temporarily and unload, and then park in the lined parking on the left hand side of the one way street, or alternatively at the Mansfield Recreation Reserve (located roughly halfway down the market spread). See pic below for a guide...</p>



<p>Power</p>	<p>Power is limited and must be selected in your application if required. No power can be run along the ground in a thoroughfare.</p> <p>All electrical equipment leads, extension cords & power boards must have current Test & Tag labels.</p>
<p>Rubbish</p>	<p>Stallholders are responsible for all rubbish generated by/on their site.</p> <p>Please take rubbish home with you where you can. Waste & Recycle bins are provided for the use of the public, but they fill up fast!</p>
<p>Statement of Trade Permit</p>	<p>Stallholders selling food and beverage are required to register with the local council under FOODTRADER (formerly Streatrader). Please provide us with a copy of this with your application.</p> <p>Contact Mansfield Shire Council (03) 5775 8500 for queries and additional information</p>
<p>Selling of Liquor</p>	<p>A liquor license is required for any exhibitor selling or exhibiting alcoholic beverages.</p> <p>Applications can be made on-line at www.consumer.vic.gov.au or P: 1300 650 472. Please provide a copy of your liquor license to Council prior to the event. Copies of Liquor permits are required to be provided with your application.</p>
<p>CFA Permit</p>	<p>Any stall using a naked flame (gas bbq etc) Must comply with CFA fire regulations of the day.</p>

Fire Protection	Any stall using any form of heating and or cooking (stove / wok / BBQ) must have some form of fire protection – ie/ fire blanket and extinguisher.
Public Liability	It is a requirement of any event stall holder within Mansfield Shire to have minimum \$20,000, 000 Public Liability Insurance. A copy of your Certificate of Currency must be supplied with your application.
Water	Water for stallholders is available at the High Street Roundabout, and the park beside the Shire Offices.
Toilets	Toilets for stallholders are situated at the Sports Complex, at the Playground, and the High Street Roundabout.
Info Tent	Located in the centre lawn in site B1 If no one is in attendance please seek out the Market Officials in Safety Vests.
Cancellations	A refund will be considered less an administration fee if cancellation is BEFORE the closing date.

If you have any questions, don't hesitate to get in touch via email: mail@mansfieldbushmarket.com.au

Let's do this!